



Full-time Head Teller

Fox Communities Credit Union, a 750 million dollar community based credit union, prides itself on being a progressive, member-owned, full service financial institution dedicated to serving the community. We are looking for a Head Teller to join our team at our Wisconsin Ave. Branch in Appleton!

The responsibilities of the Head Teller role include but are not limited to:

- Supervise, coach, motivate and train our front line staff.
- Schedule and monitor the daily activities of the branch staff and assist the manager in overseeing the daily operations of the branch
- Create and promote a positive first impression for our members to help establish strong member relationships.
- Assisting our members with their various financial transactions and educating them on our products and services.

Ideal candidates for this position must have flexible availability, be passionate about providing excellent member/customer service and thrive in a team and results oriented environment.

Preferred candidates will possess prior supervisory experience, cash handling and financial industry experience, proven excellent verbal and written communication skills as well as exceptional attention to detail skills. Knowledge of credit union products and services is a plus.

Branch hours: M-W 7am-5:30pm Th-Fr 7am-6pm Sat. 9am-noon

Fox Communities Credit Union believes our employees are our most important asset. We offer a competitive salary and an excellent benefit package. If you are enthusiastic about a rewarding career with a successful & growing credit union, please submit your resume and salary requirements to:

Human Resources
Fox Communities Credit Union
3401 E. Calumet St.
Appleton, WI 54915
Email: hr@foxcu.org
www.foxcu.org
Equal Opportunity Employer